



Preserving the Past for the Future'

ANNUAL GENERAL MEETING

SATURDAY 9th NOVEMBER 2019

10.00HRS AT THE ENTERPRISE CENTRE CHATTERLEY WHITFIELD

### MINUTES

1. Apologies for absence
2. Minutes of previous AGM
3. Chair's report
4. Secretary's report
5. Financial report
6. Election of committee

The chair opened the meeting and outlined to running order:

- Meeting items and to be adjourned by 10.40hrs
- Gather at the new memorial in the compound for 11.00 (Remembrance Ceremony)
- Return to Enterprise Centre for remainder of the meeting.

#### **PRESENT:**

Nigel Bowers, , Daniel Bowers Jim Worgan, Steve Mountford , Lloyd Boardman, John Hutchinson, Alan Danby, Alistair Lias, Mike Ansell, Paul Rushton, Barry Ashley, Mark O'Grady, Geoff Brownsword, , Henry Mc Donald, Roy Neate, Isabel Newsome , Stephen Nicklin, Andy Nicklin, Phil Clews, A. Cartlidge, Alan Beardmore, Rich Byrne, R. Cope, J. Cope .

#### **1. APPOLOGIES:**

Geoff Owen, Leigh Preece, Ralph Phipps, Katy Phipps, Irving Barker, Mike Lockley, Kelly Walley, Matt Walley, Wayne Harrison, Pete Steadman, David Evans, Paul Cucyk,

#### **2. MINUTES OF LAST MEETING 3RD NOVEMBER 2018**

There were minutes available and they had been circulated to all members prior to the meeting. They were accepted as a reflection of the contents of the meeting. Proposed by James Worgan, Seconded Nigel Bowers.



Preserving the Past for the Future'

## MATTER ARISING

	<b>ACTIONS</b>
The chair outlined his vision which included liaising with other mining museums, such as Bersham and Apedale	Bersham and Apedale Lloyd and Jim arranging visit tot Bersham 26th November 2019
<ul style="list-style-type: none"> <li>Developing the area at the back of the Resource Centre (Pit rails,Pit Cage, Coal Tub</li> <li>Create a Memorial garden</li> <li>Access to building 30</li> <li>Erect the gates from building 23</li> <li>Look at moving the container</li> </ul>	Projects - Compound developed fantastically Access to 30 - Ken Salt - £200,000 to gain access and clean everything inside - <b>NOT PROGRESSED</b> Gates out of 23 - Thanks to Phil Clews and team for the compound gates and fencing they donated and erected. No need for gates in 23. Container in building 15 - Still available and a possibility.
Open the Resource Centre more often	Resource centre became the heritage centre. Open more often and attracting visitors from all over the world.
Alan Danby mentioned that we must have a shared vision with the council, and develop Building 29B.	The Vision for the site from the members who responded have been sent to the council. More information covered in Chair's Report
Barry Ashley mentioned that it would nice if we could aquire the gates from the old Sports ground. Also use the skills of all the members and look into 2019 by organising more structured Working Parties.	On going but contact has been made with the developers by Diane Copeland and is looking very likely they gates will be donated to the 'Friends'.
Grants	A couple of grants applied for, not successful but always 2020.....
Meetings with Council	There was to be a meeting on Thursday 15th November 2018. This cements to already excellent partnership with the Property Team. Meetings also with the CCTV team, resulting in a much improved SAFE ROUTE be put in place.
Hesketh (Priority)	<b>NO ACTION</b>
The Chair suggested that we look at poppies on the Pit Wheel and doing some painting. The land owner had no objections.	<b>NOACTION</b>
Converting the kitchen and stainless units	MO big expense for it and not worth well because of the donations from tea and coffee. - who would work in their to serve ?

## 3. CHAIRMAN'S REPORT

The chair NB gave a brief summary of his full report to the meeting, the report itself being available on these minutes:



Preserving the Past for the Future'

## INTRODUCTION

Been a very busy year at Chatterley Whitfield.... mainly on the administration side.

In April we were recognised as a Registered Charity - Chatterley Whitfield Friends - CIO ( Charitable Incorporated Organisation).

In June our chair Darren Evans resigned, which left the post vacant. With your support I was elected into the position of chair at a meeting on the 20th July 2019.

This is my first report as Chair, having been the secretary for a number of years.

## OUR VISION

Grow to be a leading Heritage site within Stoke on Trent and the U.K., Which will educate and involve people in preserving the cultural importance of coal mining for future generations.

## EXTRACT FROM THE REPORT TO THE CHATIRTY'S COMMISSION

### Summary of the objects of the charity set out in its governing document :

Advance the education of the public in the history of mining at the former Chatterley Whitfield colliery by the demonstration of mining methods and the exhibition of machinery and ancillary matters connected with mining transportation social conditions and industrial archaeology.

### Summary of the main activities undertaken for the public benefit in relation to these objects :

Cataloguing, preserving, digitising and displaying artefacts, documents, photographs, maps and plans linked to the mining industry and community.  
Constructing a memorial to colliers who lost their lives at Chatterley Whitfield and in the north Staffordshire coalfield.  
Founding and fitting out a mining heritage centre with displays and exhibitions, for research, projects and meetings, and as a drop-in centre for social activity, memories and oral history.  
Providing tours and information about Chatterley Whitfield on Heritage Open Days, other open days and for parties from schools and community associations.  
Continuing to produce an on-going photographic record of Chatterley Whitfield to monitor the state of the buildings (Chatterley Whitfield is in the Victorian Society's 2019 top 10 list of heritage sites most at risk).  
Providing volunteering opportunities for community members.  
In planning the activities for the period the trustees reviewed the guidance on public benefit at their trustees meetings.

### Additional details of objectives and activities (optional information) :

All the members of Chatterley Whitfield Friends are volunteers who freely give their time, experience and expertise to benefit the charity and the local community. The charity relies upon their dedication, passion and enthusiasm to preserve the Chatterley Whitfield colliery and memories of miners and mining communities..

### Summary of the main achievements of the charity during the year :

The number of Chatterley Whitfield Friends members has increased from around 225 to approximately 500, following our designation as a charity, and concerted efforts to boost the membership during our open days.  
All our Heritage Open Days (HODs), and subsequent monthly open days, tours were fully booked allowing us to guide tours for 600 people during the HODs and 60 people at each of our open days. We have taken school and



Preserving the Past for the Future'

community organisation tours around the site and intend to continue and increase the numbers of these during the coming year.

We have increased the opening hours of our heritage centre so that more people can, and have, visited without appointment (the main colliery site itself is usually cordoned off due to potential "pitfalls").

We are available by appointment at any other suitably convenient times to guide tours around the colliery site itself. The first phase of the miners memorial was completed in time for our first AGM as a charity, held during the weekend of Remembrance, when we commemorated with gratitude all those colleagues (nearing 5000 colliers) who lost their lives during the working period of the north Staffordshire coal mines.

We have participated in local newspaper and radio and local and national television programmes, such as Inside Out West Midlands, Hidden Britain By Drone, fronted by Tony Robinson, Five Celebrities Go Barging and (to be shown at a later date) Abandoned Engineering, the magazine Who do you think you are, radio slots on Moorlands Radio and Radio Stoke bringing Chatterley Whitfield to the attention of as wide an audience as possible.

We have participated with regional and national organisations, such as ERIH (European Route of National Heritage) and Industrial Heritage Networks West Midlands (IHNWM) to network with other similar organisations and to publicise Chatterley Whitfield.

We have digitised several thousand photographs and documents and are in the process of digitising several thousand maps and plans, which are held at Chatterley Whitfield, with the intention of cataloguing them on our website (with excerpts on FaceBook and Instagram) and making the collections available, subject to copyright, to researchers, both amateur and professional. We are continually grateful for those items which are donated to us by members of the mining community public.

## **HERITAGE CENTRE - BUILDING 29B**

We were allowed access to building 29b, the old Geology building in January 2018 and since that date have been developing it. It has now become an established Heritage Centre, where we meet on a Thursday morning and use on a regular basis during our open days.

The building is owned by Stoke on Trent City council and our licence agreement to occupy it should have been renewed in May 2019. We are in the process of trying to sort it out, but it will mean the possibility of paying the running costs, which at present are been paid by the council. Just to give you some figures, because we are now charitable we can claim a 80% reduction in Business Rates so we may have to pay £660.00. Then we can claim up to 20% concessionary discount from the council. There would have been the option of having a lease, BUT as the building has no Energy Certificate we can only have a licence.

We should know what is happening soon.

As the future of the Heritage Centre appears to me more certain, we had taken the decision to go ahead with the additional heating, which should be in by the end of November. Now confirmed starting 14th November.

## **MEMORIAL GARDEN AND COMPOUND**

We have been given the green light to establish a memorial garden in the compound at the rear of the Heritage Centre, which has been overseen by Alan Danby and Jack Dayson. The whole area is to be developed over the coming months to include a few more memorials and some tracks will be laid to display some of the old mining trucks. A new fence and gate has been donated and erected, so that access can be gained without going onto the main site.



Preserving the Past for the Future'

This area is an asset and just shows that with team work what can be achieved.

Work is now ongoing to secure the site for the future, with an initial twelve month licence and also applying for a CAT, Community Asset Transfer.

We are in possession of the licence, not yet signed.

Behind the scenes activity = It is looking very likely that we will get the old gates from the sports ground.

### HERITAGE OPEN DAYS AND MONTHLY OPENING

All our Heritage Open Days (HODs), and subsequent monthly open days, tours are very well support with Facebook playing a major factor re advertising. The HOD's were fully booked within 24 hours following an advertising campaign which started in March. The tickets going live on the 1st of August. Both days were oversubscribed. A big thank you to all members who helped during both weekends and during the week when we hosted the Old Nortonians and 2 days of school visits from a local middle school.

We featured on BBC Midlands, Moorlands Radio and had a timely mention in the Victorian Society top ten.....

So what next..... Open once a month, first Saturday of every month. October fully booked. November booked (details below) and December fully booked. Looking at a break and resuming March 2020

#### Open Day 2<sup>nd</sup> November 2019

Despite the inclement weather we had a total of 49 people on the two tours

Tour 1 10.30 to 12 noon

A total of 25 on the tour (including 4 people who turned up from the second tour but early). Thirteen no shows from the original list but made up with on the day and POPS

£75 Cash and £10 Paypal no charge for children and 17 members added

Tour 2 12 noon to 13.30 hours

A total of 24 on the tour (**3 people backed out after getting ready for the tour at the mention of a charge**). Four people arrived early and went on initial tour. Four on the day and 5 no shows.

£100 Cash and £10 Paypal (not yet paid), no charge for children and 19 members added.

Plenty of interest, positive feedback and two tours on the double decker bus on site courtesy of POPS.



Preserving the Past for the Future'

Site Visits have presented a few issues and the City Council now have management plans to cover the visits. Any AD Hoc visits require all visitors to sign to recognise that they have read the Health and Safety procedure. However if we suggest a donation of £5.00 it covers membership, they are then covered on our insurance, less hassle, more money.....

## **LIAISING WITH STOKE ON TRENT CITY COUNCIL**

Over the years the relationship with the council has been very good, especially the Property Team lead by Anthony Williamson, supported by Julian and Steph. There are still certain departments which leave a lot to be desired and this came to ahead with the installation of the CCTV in 2018. During the summer of 2019 meetings were held and a more amiable relationship was established. (Nothing to do with the attempt suicide - Jumper off the Platt).

The meeting eventually lead to a better more manageable SAFE ROUTE being established and a liaison officer been nominated. However it did not make up for the intrusions on site which has resulted in untold damage being caused especially in the Hesketh Power House.

On a more positive note:-

The Property Team arranged access to the Pit Head Baths and we were able to recover the large Pit Helmet, the Murals and baths sign.

Access to buildings

We are looking at accessing the weigh bridge on a weekly basis and continued use of the Deployment Centre.

Beyond 2020

To keep costs down with regard to our occupation of the Heritage Centre, we need to prove to the council that we are providing a service to the community. What have we done to improve the building ( Security shutters, improve electrics, heating) and with our presence what can we provide in the future. In other words, more presence on the site - SAFE ROUTE - general maintenance (Heavy Tree Pruning) etc..... All this is subject to proper planning, risk assessment and Health and Safety.

## **MEMBERSHIP**

Barry Ashley who took on the role of membership secretary has had a very busy year. We have had a dramatic increase in membership, which has brought in more revenue, but created a administration problem with the web site. Pay pal were charging too much commission per transaction after we changed to Charitable Status Barry is looking into this, Will need to look into a more manageable means. Creating well over 250 access accounts for the website is a long job. The membership is more organised, and with us now accepting Pay Pal and Cash payments.

The present membership stands at 497- Includes 28 Old Nortonians.....Ex Members 86



Preserving the Past for the Future'

Been asked about Corporate Membership ?

## 2019 AND BEYOND

Constitutional Change:

In April 2019 we achieved Charitable Status and for me it has been a big learning curve as we adopted the new constitution. Since April there have been a few changes, new chair and secretary and there is a further need to modify the constitution further during the AGM to the Trustees.

Proposed Changes:

- Include Membership Secretary as Honorary position (12.3.11 - Increasing numbers from 4 to 5)
- Increasing number of Trustees re the above ( 12.3 - From 9 to 10)

Establishing Committees/Teams

The charity trustees shall manage the affairs of the CIO and may for that purpose exercise all the powers of the CIO.

During the last year we have been that busy our feet does not seem to have touched the ground, one week rolls into the next and things get done. The team spirit has been fantastic and I am proud as the chair to be part of the team.....HOWEVER .....

We only had 2 committee meetings in 2019 and 1 General Meeting - We need to be more proactive in recording what we do and for anything we are thinking of doing, provide a representative plan. We need to be more accountable. Yes we are volunteers, Yes we give up our free time to Chatterley Whitfield, but if we record our work it provide evidence for our future business plan and continued occupation of the site.

We also must recognise the value you as members give to the charity (Induction ! - Training - Recruitment)

Management of the CIO:

- Management Committee
- Finance Committee
- Heritage Committee (Archive and Digitation)Team
- Health and Safety Committee
- Memorial Garden Committee
- Visionary Committee
- Can you Just Committee



Preserving the Past for the Future'

## NETWORKING

HISTORIC ENGLAND

POTTERIES HISTORY SOCIETY

ERIH (European Route of National Heritage)

Industrial Heritage Networks West Midlands (IHNWM)

Students

Local Historical Society - Biddulph

## 4. SECRETARY'S REPORT

Covered in Chair's report as new secretary only appointed 20th July 2019.

## 5. TREASURERS REPORT

The accounts were presented by Isabel Newsome and the meeting was given a summary of the record of accounts up till the 31st October 2019.

<b>Chatterley Whitfield Friends CIO - Annual Accounts AGM 09/11/2019</b>				
<b>Account</b>	<b>Opening balance 01/11/2018</b>	<b>Credits</b>	<b>Debits</b>	<b>Closing balance 31/10/2019</b>
<b>Lloyds Bank (main account)</b>	£10,072.21	<b>£15,376.97</b>	<b>£7,412.22</b>	<b>£18,036.96</b>
<b>Natwest Bank</b>	£1,026.81	£0.00	£1,026.81	£0.00
	<b>£11,099.02</b>			
<b>Summary of activity - Lloyds</b>	<b>Opening balance 01/11/2018</b>	<b>Credits to Lloyds</b>	<b>Debits from Lloyds</b>	<b>Closing balance 31/10/2019</b>
Grant 1	£3,596.96	£0.00	<b>-£1,466.36</b>	£2,130.60
Grant 2	£2,104.34	£10,000.00	<b>-£3,183.14</b>	£8,921.20
Natwest	£0.00	£1,026.81	£0.00	£0.00
CIO	£4,370.91	£3,340.16	<b>-£1,752.72</b>	£6,985.16
Memorial Project	£0.00	£1,010.00	<b>-£1,010.60</b>	<b>-£0.60</b>
	<b>£10,072.21</b>	<b>£15,376.97</b>	<b>-£7,412.82</b>	<b>£18,036.36</b>



Preserving the Past for the Future'

<b>CIO breakdown</b>	<b>Description</b>			<b>Total</b>
	Membership	£2,198.67		£2,198.67
	Donations	£1,060.50		£1,060.50
	Ebay refund	£80.99		£80.99
		<b>£3,340.16</b>		<b>£3,340.16</b>
<b>Petty Cash</b>	£0.00	£45.50	£37.60	£7.90
<b>2018</b>	<b>Opening balance 01/11/2017</b>			<b>Closing balance 01/11/2018</b>
<b>Lloyds Bank</b>	£0.00	£20,166.50	£10,094.29	<b>£10,072.21</b>
<b>Natwest</b>	£4,230.38	£6,000	£9,203.57	<b>£1,026.81</b>
<b>Total</b>	£4,230.38	£26,166.50	£19,297.86	<b>£11,099.02</b>

Update from Membership.

There had been problems with Pay Pal since we tried to change the accounts name and also the charitable status. They were taking 27p instead of 45p per transaction. BA has worked wonders battling for a refund.

The present membership standing at around 497.

NB mentioned that with the Paypal problems - people who pay cash can't access website. It is going to be a big job in getting well over 200 new members access - Perhaps Use Cloud for them to access.

With the Membership fee members had and no idea what they were getting - NB

BA - thanked IN for the hard work, 2nd by MO first class job

Members present showed their appreciation by clapping.

## 6. ELECTION OF OFFICIALS 2019 - 2020

OFFICE	NAME	PROPOSED	SECONDED
CHAIR	NIGEL BOWERS	Jim Worgan	Isabel Newsome
VICE	MARK O'GRADY	Geoff Browsword	Jim Worgan
SECRETARY	DANIEL BOWERS	Nigel Bowers	Mark O'Grady
TREASURER	ISABEL NEWSOME	Jim Worgan	Barry Ashley
MEMBERSHIP	BARRY ASHLEY	Nigel Bowers	Isabel Newsome



### Preserving the Past for the Future'

NB then asked the meeting if they would support the motion of making an amendment to the constitution under 12.3.1 by increasing the number of Honorary members to the Chatterley Whitfield Friends -CIO FROM FOUR TO FIVE, by adding Membership to the constitution. A vote was made by show of hands, no objections. This would then leave a position for another Trustees from the membership.

Officers now automatically becoming Honorary Trustees.

#### COMMITTEE MEMBERS:

NB addressed the meeting and with recommendations from the members present it was agreed that following members be elected. They were all proposed and unanimously seconded by all the members present:

Lloyd Boardman - Michael Ansell - Paul Rushton - Alan Danby - Henry McDonald - Geoff Brownsword - - Steve Mountford - Geoff Owen - John Hutchinson - Alistair Lias - Phil Clowes - Roy Neate - Alan Beardmore - Jack Dayson

#### Honorary Members

Jim Worgan and James McPhillips

NB addressed the meeting and raised an item acknowledging the work and commitment of three members, who have shown exemplary commitment to the aims of the CIO. JW recommended that Paul Rushton be made a Honorary Member. This was unanimously accepted and he accepted. NB then went on to mention to ladies who had worked tirelessly at the HOD 2019 and recommended the Ann James and Joan Taylor be also be considered to be Honorary Members. Again unanimously accepted.

MO asked as to the health of Ann who had recently been taken ill. Latest being back at home recovering, and getting out an about walking. The 'Friends' wished her a speedy recovery.

NB then mentioned that we needed to be more proactive and have more of a paper trail for all the work we have done and intend to do. This last year has been a 'whirlwind', with one project , event or visit happening taking up all the time. He suggested that we consider the following committees/teams

- Management
- Heritage and archives
- Memorial an compound
- Health and Safety
- Publicity and grants -
- Can you just - Maintenance etc.....



Preserving the Past for the Future'

<b>Management Committee Members</b>	<b>Heritage and Archives</b>	<b>Finance</b>
Lloyd Boardman	Lloyd Boardman	Isabel Newsome
Michael Ansell	Michael Ansell	Michael Ansell
Paul Rushton	Paul Rushton	
Alistair Lias	Alistair Lias	<b>Health and Safety</b>
Peter Steadman	Peter Steadman	Barry Ashley
Rich Byrne	Rich Byrne	Steve Mountford
Steve Mountford		Geoff Brownsword
Geoff Brownsword	<b>Memorial - Compound</b>	
John Hutchinson	Alan Danby	<b>Maintenance</b>
Alan Danby	Jack Dayson	Steve Mountford
Jack Dayson	Phil Clews	Rich Byrne
Phil Clews	Paul Cucyk	John Hutchinson
Roy Neate	Jeff Williams	Alan Beardmore
Alan Beardmore		

## Trustees

Will the additional office of Honorary Trustee being made for Membership, it left an elected Trustee position put forward, Henry McDonald and Alistair Lias. NB suggested that under section 12.3 of the constitution that we add an additional number to the Elected Trustees, before we had a vote for the single position.

This was voted on and the constitution to now read: Elected Trustees amended to be up to 4. Both HD and AL, being elected as Trustees - No Objections.

<b>Honorary</b>	<b>Elected</b>
Chair - Nigel Bowers	Michael Ansell
Deputy - Mark O' Grady	Geoff Owen
Secretary - Daniel Bowers	Henry McDonald
Treasurer - Isabel Newsome	Alistair Lias
Membership - Barry Ashley	
	<b>Co-Opted</b>
	Councillor David Evans



Preserving the Past for the Future'

### Any Other Business

ITEM	ACTIONS
NB reminded the meeting that we all needed to get on the internet and see what money was available for us, grants etc.	Members to search internet for funding sources, networking opportunities etc
Geoff Owen wanted to raise his vision for accessing the recently discovered Underground Experience. This had been recently accessed by Urban Explorers.	Link to his Youtube explaining more: <a href="https://youtu.be/sT8rAPk3Egq">https://youtu.be/sT8rAPk3Egq</a>
Gates from the sports ground	Meeting 14th November NB and AL Going
Ball Green Memorial - A ten year research project by Ray Cope and Paul Brant on all the fallen miners from Chatterley Whitfield during World War 1 has been presented to the 'Friends'	The four volume and index folders to be digitized and kept at the Heritage Centre.
NB - Lloyd and Mike have being a fantastic job with Keele University regards 3d development and another project involving three other organisations.	Members to updated as and well information becomes available.
IN - Memorial Garden update £950 has come in from the council but we were expecting more. Error with the accounts 3 pledges put together as £450.00.	IN liaising to sort issue out.
Jonathan Gullis looking at funding for path in Memorial Compound	NB raised an issue that we must not be drawn onto the political band wagon in view of the upcoming election, BA commented we must be seen to be impartial and open to all parties
Donation to path	BA donated £100.00 towards the path.
MO - HOD He felt that we needed to do more to encourage people to stay longer: Seating, tables etc	Hanley Bus station seating out of building 25.
JW Made a suggestion that we consider electing a President.	NB to discuss with JW further
Donations to the 'Friends'	JW has establish a procedure a paper trail to record all items donated and by whom.

Meeting closed at 12.30hrs

Date of next meeting to be circulated.

Signed: *N.T. Bowers*